

MINUTES
Emission Inventory Improvement Program (EIIP)
Greenhouse Gas (GHG) Committee
February 10, 1998 Conference Call

Introductions

The conference call began with introductions. The following table lists those participating in the conference call.

Person	Organization	Phone Number
Mike Aucott	New Jersey Department of Environmental Protection	(609) 777-1345
Mike Fishburn	Texas Natural Resources and Conservation Commission	(512) 239-1934
Guido Franco	California Energy Commission	(916) 654-3940
Brenda Griffin	Illinois Department of Natural Resources	(217) 785-3224
Bill Herz	University of Alabama	(205) 348-1102
Patricia Kimes	Utah Department of Environmental Quality	(801) 536-4012
Don LaTourette	New Hampshire Department of Environmental Services	(603) 271-5552
Neal Lineback	Department of Geography and Planning, Appalachian State University, North Carolina	(704) 262-3000 (704) 262-7058
Ethan McMahon	U.S. Environmental Protection Agency	(202) 260-8549
Sam Sadler	Oregon Department of Energy	(503) 229-5625 (through Feb. '98) (503) 373-1034 (thereafter)
William Driscoll Randy Freed Drew Gagliano	ICF Consulting Group (contractor)	(202) 862-1100

I. Approval of Minutes

Mr. McMahon called the meeting to order and asked the committee members whether they approved the minutes for the December 1997 and January 1998 meetings.

Action: There being no comments on either set of minutes, the minutes were approved.

II. Discussion of Subcommittees

Mr. McMahon began this discussion by asking committee members whether they had any comments on the preliminary assignments of subcommittee memberships. There was general

agreement with the preliminary assignments. In addition, Ms. Griffin and Ms. Kimes offered to serve on the non-agricultural methane subcommittee (Ms. Kimes offered specifically to assist with the issue of methane from coal mining). Mr. Franco offered to participate in the agriculture and forestry subcommittee.

Some committee members reported formatting problems with the electronic copies of certain chapters. Mr. Driscoll asked committee members to notify him if they do not receive, or cannot read, the materials they need.

Mr. Sadler asked whether chapter 10 was available. Mr. McMahon replied that this chapter is still being revised. Mr. Freed said that chapter 10 will be based on a stock approach, wherein states will compare their forest stocks, as estimated in recent forest inventories. Mr. Herz noted that obtaining forest inventory data is complicated by the fact that the US Forest Service (USFS) performs its state-level inventories on a rotating basis. Mr. Freed agreed that this presents a challenge.

Mr. Franco reported that the energy and industry subcommittee's meeting went extremely well. Mr. Sadler has prepared minutes from that meeting. He mentioned one issue that arose in the meeting—the proposed methodology for net electricity imports does not account for transmission and distribution losses. Mr. Franco said that he would submit additional information on net electricity imports and bunker fuels.

Mr. Franco asked whether the discussion and workbook sections would be combined into one document. Mr. Freed noted that the discussion sections provide more detail than the workbook chapters, and recommended combining each workbook chapter with its corresponding discussion section. Ms. Kimes agreed, pointing out that when Utah conducted its inventory, working with both documents was cumbersome. Mr. Franco pointed out that the discussion sections provide alternative methodologies not addressed in the workbook chapters. Mr. Aucott suggested that alternative methodologies could be retained as footnotes or appendices. Mr. McMahon said that he would review the discussion sections and think about the best way to distribute them to committee members.

Mr. Sadler asked whether subcommittee chairpersons would be designated. Mr. McMahon responded that committee members could volunteer to serve in that role. Mr. McMahon also suggested that the subcommittees announce their scheduled conference calls so that other interested committee members may participate.

Mr. McMahon asked subcommittees to review the *Workbook* chapters assigned to them, and prepare written descriptions (½ page to 1½ pages long) for each methodology they propose to add. Mr. McMahon will then evaluate the methodologies, and for those methodologies he selects for inclusion in the *Workbook*, he will ask ICF to rate the methodology using the Data Attribute Ranking System (DARS).

Actions: The current subcommittee memberships are as follows:

EIIP State Workbook Chapter Review Subcommittee Volunteers		
Topic	Chapter	Committee Member
Energy	1	Sam Sadler; Mike Aucott, Guido Franco, Don LaTourette
Industry	2	Sam Sadler (2.1, 2.4-2.6), Mike Aucott, Patricia Kimes
Methane	3	Guido Franco
Methane	4	Bill Herz, Patricia Kimes
Methane	5	Mike Aucott, Guido Franco, Bill Herz
Agriculture	6	Peter Ciborowski, Mike Fishburn
Agriculture	7	Peter Ciborowski
Agriculture	8	Mike Fishburn
Agriculture	9	Peter Ciborowski
Forests	10	Sam Sadler; Peter Ciborowski, Mike Fishburn, Don LaTourette, Bill Herz
Agriculture	11	Peter Ciborowski
Methane	12	Peter Ciborowski
	"13": Non-CO2 from mobile sources	Don LaTourette
	Subcommittee Topic(s)	Subcommittee Membership
	Energy and Industry	Sadler, LaTourette, Aucott, Franco, Kimes
	Agriculture and Forests	Ciborowski, Fishburn, Franco; with Sadler, LaTourette and Herz on forests
	Non-Agricultural Methane	Franco, Aucott, Herz, Griffin; with Ciborowski on wastewater and Kimes on methane from coal mining
	"13": Non-CO2 from Mobile Sources	LaTourette

Mr. Franco agreed to serve as the chairperson of the non-agricultural methane subcommittee. Mr. McMahon volunteered to arrange a conference call for that subcommittee, on Wednesday, February 18, 1998 at 4 p.m. Eastern time. Mr. Ciborowski was nominated *in absentia* to chair the agriculture/forestry subcommittee. Mr. McMahon volunteered to contact Mr. Ciborowski to arrange a conference call for that subcommittee. Mr. McMahon noted that he, Mr. LaTourette, and Mr. Wiley Barbour should have a conference call on the issue of non-CO₂ emissions from fossil fuel combustion.

III. Discussion of Schedule

Mr. McMahon called the committee's attention to the draft schedule that had been e-mailed to committee members. He also asked committee members to review the preliminary DARS scores prepared by ICF, and provide feedback on these preliminary scores during the committee's next scheduled conference call.

IV. Next Steps

Committee members agreed that the next conference call will be held on Tuesday, March 10, 1998 from 2:00 to 4:00 p.m. Eastern time. Materials will be distributed, by e-mail, by Friday, March 6.